

1st Meeting of ECO Heads of Civil Registration Organizations
(Tehran, 3 – 4 October 2011)

2 October 2011 (Sunday)

- Arrival of delegates
 Afternoon: Bilateral meetings between Heads of Delegation with the Head of Iranian National Organization for Civil Registration (NOCR) – subject to ease of arrangement.

First Day

(Monday - 3 October 2011)

Inaugural Session

09:30 – 10:00	Registration
10:00 – 10:10	Recitation from Holy Quran & National Anthem of I.R. Iran
10:10-10:20	Demonstration of a Film giving introduction to the NORC
10:20-10:30	Welcoming remarks by H.E. Mr. Nazemi Ardakani, Deputy Interior Minister and Head of National Organization for Civil Registration
10:30 – 10:40	Welcoming remarks by Mr. Abolghasem Tahmasebi, ECO Deputy Secretary General
10:40 – 10:50	Statement by Mr. Ghashghavi, Deputy Foreign Minister
10:50 – 11:00	Inaugural statement by H.E. Mr. Mohammad Najjar, Minister for Interior, I.R.Iran
11:00 – 11:30	Photo Session - Tea/Coffee Break
11:30 – 13:30	- Election of the Chairperson - Adoption of the Agenda -Appointment of the Drafting Committee - Country Reports/Presentations by the Heads of Delegation (10 minutes each)
13:30– 14:30	Prayer/Lunch Break
<u>14:30-17:00</u>	<i>The Heads of the delegation will visit the Matiran Association, which designs and produces ID document like passport etc.</i>

<u>Working Session (Experts)</u>	
14:30–16:00	<u>Exchange of Experiences/technical Know How and Best Practices on:</u> <ul style="list-style-type: none"> - Registration of vital quadruplet events and migration - Identity and authentication of citizens through governmental & non-governmental access facilities to the population dataset - Production and dissemination of statistical data and its utilization - The mechanism for provision of civil registration services to the citizens of the other Member States
16:00-16:20	Tea/Coffee Break
16:20-18:00	<i>Continuation of the topics:</i> <ul style="list-style-type: none"> - National Code (ID Number) and its utilization - Smart National Cards - Authenticity of Civil Documents - Role and status of the Civil Registration in E-Government
18:00–20:00	All delegates take a Tour of the City (optional)
20:00–21:00	A Tour to Milad Tower
21:30-23:00	Official Dinner at Evin Hotel
Second Day (Tuesday, 4 th October 2011)	
09:00–10:30	<u>Deliberations on</u> <ul style="list-style-type: none"> - Education and Research Cooperation - Planning ECO National Registry Authorities Website - Any other business - Date and Venue of the next Meeting
10:30–11:00	Tea/Coffee Break
11:00–12:30	Preparation of the draft report by drafting committee
12:30–13:30	Adoption of the Report
13:30-14:30	Prayer & lunch
Afternoon:	Free/Shopping - Departure of the delegates