

Based on Clause 2, Article 976 of Civil Law:

The children whose fathers are Iranian National are considered Iranian; either they were born in Iran or abroad.

Based on article 12 of Personal Status Registration Act:

The birth of Iranian children residing outside Iran must be notified to the official of Iranian Consulate Affairs in country of residence, if possible; otherwise it should be notified to the nearest consular office or state personal registration organization of the country.

Note of article 15 of Personal Status Registration Act:

The moratorium for birth notification is fifteen days as of child's birth date. The birthday and official holiday after the last day of moratorium is not calculated in the said deadline. **If a child is born in the middle of land, air or sea travel, the moratorium for birth notification is calculated as of arrival date to the destination.**

The following persons may refer to Islamic Republic of Iran Agencies outside the country or Personal Registration Departments and notify childbirth and obtain identity card (ID Card) for the newly born child.

- 1- Father
- 2- Paternal grandfather by presentation of identity card
- 3- Mother, if her marriage has been legally registered (by marriage registry office inside the country or Islamic Republic of Iran Agencies outside the country)
- 4- Presence of parents is mandatory if their marriage has not been registered (see the necessary recommendations).
- 5- Legal guardian (administrator or guardian or trustee) of minor and incapacitated persons, while submitting the relevant documents in which his/her position has been ascertained.

- **Necessary Documents**

- 1- Original ID Card of the father and mother
- 2- Original Foreign Birth Certificate confirmed by Islamic Republic of Iran Agency where the child was born.

It should be noted that the original foreign birth certificate shall be returned after issuance of ID Card.

- 3- Payment of the relevant expenses as per the current tariff and if the ID Card has been drawn up and issued by Islamic Republic of Iran Agency, it shall be paid in accordance with the agency's tariff.

Manner of Refer:

You may refer to one of the following authorities in order to obtain ID Card for the children born outside the country:

A) Outside Country: To Islamic Republic of Iran Agency in country of residence or nearest consular office.

B) Inside Country.

1- In Tehran: Foreign Affairs Department General of Personal Status Registration located at Building No. 6 of Personal Status Registration Dept., Sheikh Hadi St., Imam Khomeini St.

2- In Other Provinces: To Personal Status Registration Department of the provincial center

Naming:

- The child's name shall be selected by the person who notifies the childbirth.
- A simple or compound name, which is commonly considered as one name, can be selected for a child.
- It is prohibited to select names which denigrate Islamic sanctities as well as repulsive and obscene titles, nicknames and names or unsuitable with the gender and unusual compound names.
- Selection of name concerning religious minorities approved by Constitutional Law shall be subject to their religious language and culture.
- It is mandatory to mention the word "Seyyed or Sadat" to the name of Seyyeds or Sadats whose descendance of the Prophet has been mentioned in ID Card of their father or paternal grandfather.

Necessary Recommendations

- 1- It is most advisable to notify birth within the specified moratorium (15 days).
- 2- For the purpose of prevention from any probable problem, it is mandatory to observe all the points related to naming as mentioned above; therefore, avoid seriously to obtain foreign documents for your children with the names contrary to law prior to obtaining Iranian ID Card.
- 3- If you intend to obtain ID Card for your child inside Iran, please refer to Islamic Republic of Iran Agency prior to travel to Iran and register your marriage in your wife and your identity cards and cause to confirm the birth certificate through Islamic Republic of Iran Agency in your country of residence.
- 4- Issuance of ID Card for the children born outside Iran is possible if their father would be Iranian National.
- 5- Issuance of ID Card requires drawing up identification certificate. Considering the importance of the subject, it is essential to ensure from the authenticity of the contents prior to signing the identification certificate.

- 6- Issuance of duplicate ID Card has legal restriction; so take care and protect your ID Card.
- 7- Any change or alteration in the contents of ID Card, in any way, is strictly forbidden, and the offender shall be treated in accordance with Law.
- 8- Insertion of any seal, sign and writing in ID Card is strictly forbidden, except the authorities mentioned in note 4, article 36 of Personal Status Registration Act.
- 10- If the marriage of parents has not been registered and the mother has no Iranian ID Card, the child's ID Card shall be exclusively issued with full particulars of his/her father and first name of his/her mother.

Definitions & Concepts

1- Identification Certificate

Identification Certificate is a document in which the individuals' birth is registered and based on which, the ID Card is issued.

2- ID Card

ID Card is considered as the identity and nationality document for each Iranian person.

Article 22 of Personal Status Registration Act

The death of Iranian nationals residing outside Iran must be notified to the officials of Consulate Affairs in country of residence, or nearest officials of Iranian Consulate Affairs or State Personal Registration Organization.

The following persons may notify death event of Iranian nationals residing outside Iran.

1- The deceased's closest relative

1- Official or proprietor of the place where death event has been occurred or his/her representative.

3- Any person who was present at the time of death.

A) Manner of refer and documents necessary for registration of death outside the country:

The applicant should refer to Islamic Republic of Iran Agency in the country of residence or the nearest official of Consulate Affairs.

Necessary Documents:

1- The original Identity Card and National Identity Card (if any)

2- Original foreign death certificate

Note: After registration of death, Death Certificate (transcript of summary of death) shall be obtained from Islamic Republic of Iran Agency for any number of copies.

B) Manner of refer and documents necessary for registration of death inside the country.

The applicant may refer to all departments of personal status registration organization.

Necessary Documents:

1- The original Identity Card and National Identity Card of the deceased (if they have been sealed)

2- Original foreign death certificate confirmed by Islamic Republic of Iran Agency in the deceased's country of residence.

3- Death Non-Registration Certificate issued by Islamic Republic of Iran Agency in the deceased's country of residence.

Note: If Death Non-Registration Certificate is not submitted, personal status registration departments shall be bound to obtain this certificate through Foreign Affairs Department General of Personal Status Registration.

2- Payment of relevant expenses for each copy of death certificate in accordance with current tariff.

Necessary Recommendations

- 1- It is most advisable to notify death event to Islamic Republic of Iran Agency or Personal Status Registration Department within the specified moratorium (10 days).
- 2- Issuance of Death Certificate in the next phases requires submission of the deceased's Identity Card or notification of death registration number and date.
- 3- Issuance of Death Certificate necessitates registration of death event; considering the importance of the subject, it is essential to ensure from the authenticity of the contents prior to signing the relevant document.
- 4- At the time of obtaining Death Certificate, please ensure from the authenticity of the contents.
- 3- After death, Death Certificate supersedes the deceased's ID Card; this certificate is submitted if necessary.
- 4- Those who intend to register death event outside Iran are advised to obtain required number of death certificate from Islamic Republic of Iran Agency for the purpose of performance of legal affairs.
- 5- Death Certificate shall be submitted to any person for any number of copies.

Definitions & Concepts:

1- Death Document

Death Document is an official document in which the individuals' death is registered and based on which the Death Certificate is issued.

2- Death Certificate

Death Certificate which is the same as summary of death transcript is drawn up and submitted based on the contents mentioned in death document.