



Information Note
For ECO Member States



(Tehran, 2 – 4 October 2011)

INFORMATION NOTE FOR PARTICIPANTS

HISTORY

Civil registration started in the 19th century in the world. While in Iran before 1916 the birth and death of a person was registered according to religious beliefs, but Ruling customs of the time was going through modernization and renovation, so with the advancement of human knowledge and culture and the everyday growth of rural and urban population, the establish of an organization to register the birth and death tolls seemed inevitable. Gradually the thought of establishing an organization responsible for the registry of death and birth gained strength.

Therefore, in December 1918, the Iranian parliament ratified the first civil registration law & the first registration office, named the “ID administration”, as part of the interior ministry, issuing first document consisting of 41 articles.

Three years later, the new civil registration law with 16 articles was passed in 1928. According to this law the collection of all other statistics became the responsibility of this administration and therefore its name changed to the *“Birth Certificate and Statistics Administration”*. After this date, the civil registration legislation changed many times due to the changes and developments occurring in the country. Finally, in 1940, a cohesive and general legislation consisting of 55 articles and the regulations following it with 131 articles were passed. This legislation remained generally intact for 36 years. After these years in July 1976, the current civil registration act with 55 articles was ratified and after the addition of some amendments in 1984, the law has not changed until today, but the title of this organization changed

many times & finally "*The National Organization for Civil Registration*" is choiced.

Now the responsibilities of the Organization are as followed:

1. Registration of birth & death and issue of birth certificate OR death permit
2. Replacement of current birth certificates
3. Registration of marriage and divorce
4. Issuance of birth certificate for Iranian citizens abroad, and the regulation of offices responsible for the registration of name entries
5. Formation of population information centers and the issuance of ID cards
6. Collection and publication of civil statistics of the country
7. Other responsibilities which are assigned to it according to the law

General Information:

Considering the foregoing, NOCR plays a main role in establishment of information infrastructure of electronic government benefiting from modern technologies, including information communication technology and establishment of database; the result of which is a great development in policy making and planning system of country to provide fair opportunities for all people and efficient allocation of resources in different economic, political and social fields in on hand and improve the efficiency of administrative services system in presentation on line services to people and all governmental departments through a comprehensive Iranian identity system and internal and external communication network. So the "*National Organization for Civil Registration*", will hold Meeting for ECO Member States" from 3 – 4 October 2011 in Tehran, Islamic Republic of Iran.

The objectives of the meeting are:

A) Experience exchange in the following cases

- 1- Registration of four fold vital events and immigration

2- Production and release population statistics and information and its use

3- National Identification Number and its use

4- Smart Card

5- Conformation of Identity documents

6- The role of Personal Status Registration Department in electronic government

B) Educational and research cooperation

C) Designing a joint Website for civil status Registration Organizations of ECO member States

D) Know how exchange

Visa Requirements:

Respected delegates/participants should check with the relevant Iranian diplomatic missions in their countries for visa issuance at the earliest conveniences.

Venue and Opening Session

Venue: Laleh HOTEL, Tehran, Iran

Opening Session: 09:30, Monday, 3 October 2011

Arrival at the Airport:

Transport facilities will be provided by the host authorities for respected delegates / participants from Imam Khomeini International Airport, Tehran to the respective domicile. Participants should send their flight details to ECO Secretariat contact person with a copy to NOCR contact person **at least one week before** their arrival.

Accommodation:

All respected delegates/participants will stay at Laleh Hotel

Address: Dr Fatemi Street, Tehran, Iran

Tel : +982188965021,88967021

Fax : +982188965588.....

Email: *info@lalehhotel.com*

Hospitality:

The host authorities (National Organization for civil Registration) will provide local hospitality (accommodation, food, local transport) for two participants from each Member State and round trip air ticket (economy class and shortest route) for the head of delegation from each member State.

Registration and Identification Badges:

Participants are required to register at the MEETING Venue. The identification badges will be issued to all registered delegates.

Participants are requested to receive their badges from the registration desk of the meeting within 09:30 – 10:00 on 3 October 2011.

Working Language of the Meeting

The meeting will be conducted in English with simultaneous translation in Russian.

Foreign Exchange

The local banks and foreign currency exchange center in Tehran provide foreign currency exchange service. The current exchange rate is approx. Rials 11,000 to one US dollar. Foreign exchange facilities are available 24 hours at the airport.

Weather and Clothing

The average temperature ranges from 20to 30 degrees Centigrade on October. All female participants are kindly requested to observe appropriate Islamic dress code.

Electricity voltage

The voltage for all electric appliances used in the Islamic Republic of Iran is 220 Volts.

Contact person in NOCR

1)

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Postal code: 1137719411

Phone number: 00982160902709-10,11 -

Fax number: 00982166746460 -

web address: sabteahval.ir.

Email: nakh98@yahoo.com

Contact with the ECO Secretariat:

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The Secretariat, Economic Cooperation Organization (ECO)

Tel: 00982122831733-4

Fax: 00982122831732

Mobile:

Address: Building No.1, Golbou Alley, Kamranieh, Tehran, I.R.Iran

E-mail: po.hrsd@gmail.com

Web address: www.ecosecretariat.org

List of Embassies of the ECO Member States-Tehran

| No | Member States | Tel No. | Fax No. |
|----|---|-------------|-------------|
| 1 | Islamic Republic of AFGHANISTAN | 88 73 50 40 | 88 73 56 00 |

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|----|--|---|----------------------------|
| 2 | Republic of AZERBAIJAN | 22 21 25 54 22 21 51 91 | 22 21 75 04 |
| 3 | Ministry of Foreign Affairs, MFA/ECO Affairs Islamic Republic of IRAN | 611 54 717 66 73 36 97 | 6115 5702 |
| 4 | Republic of KAZAKHSTAN | 22 56 59 33-4 | 22 54 64 00 |
| 5 | KYRGYZ Republic | 22 83 03 54 | 22 28 17 20 |
| 6 | Islamic Republic of PAKISTAN | 66 94 48 88 66 94 13 88 66 94 48 90 | 66 94 48 98 |
| 7 | Republic of TAJIKISTAN | 22 29 95 84 | 22 29 16 07 22 80 92 99 |
| 8 | Republic of TURKEY | 35 95 11 00 | 33 11 79 28 |
| 9 | TURKMENISTAN | 22 20 67 31 22 20 63 06 22 21 57 91 | 22 20 67 32 |
| 10 | Republic of UZBEKISTAN | 22 29 97 80 22 83 20 71 | 22 29 91 58 |