

NATIONAL ORGANIZATION FOR CIVIL
REGISTRATION I.R.IRAN



ECONOMIC COOPERATION ORGANIZATION
(ECO)

SECRETARIAT

(I.R.IRAN)



Information Note

For

The Workshop on Production of Population Statistics & Information



(Tehran, 6 – 7 November 2012)

The Workshop on Production of Population Statistics & Information

Tehran, 6 – 7 November 2012

INFORMATION NOTE FOR PARTICIPANTS

General Information:

The Iran's National Organization for Civil Registration (NOCR) plays a main role in establishment of information infrastructure of electronic government benefiting from modern technologies, including information communication technology and establishment of database; the result of which is a great development in policy making and planning system of country to provide fair opportunities for all people and efficient allocation of resources in different economic, political and social fields in on hand and improve the efficiency of administrative services system in presenting on line services to people and all governmental departments through a comprehensive Iranian identity system and internal and external communication network. Keeping in view the above, the National Organization for Civil Registration of I.R. Iran will host a Workshop on Production of Population Statistics & Information on 6 – 7 November 2012 in Tehran.

Visa Requirements:

Respected delegates/participants should check with the relevant Iranian diplomatic missions in their countries for visa issuance at the earliest conveniences.

Venue and Opening Session:

Venue: Statistical Research and Training Center, No.5.East 2.5 th.st Asad Abad st
Tehran-Iran1433873487

Opening Session: 08:30, Tuesday, 6 November 2012

Arrival at the Airport:

Transport facilities will be provided by the host authorities for respected delegates / participants from Imam Khomeini International Airport, Tehran to the Hotel. Participants should send their flight details to the Contact Person at ECO Secretariat with a copy to NOCR contact person at least one week before their arrival.

Accommodation:

All respected delegates/participants will stay **Education and Training Center of NOCR**
Address: No.152.after Pesyan crossing, Shahid Chamran crossroad ,Valiasr st.Tehran-Iran19869
66113

Tel: [+982122708787](tel:+982122708787)

Fax: [+9821 88725178](tel:+982188725178)-[+9821 66746460](tel:+982166746460)

Email: nakh98@yahoo.com

Website:[http:// www.sabteahval.ir/ia/Default.aspx?init](http://www.sabteahval.ir/ia/Default.aspx?init)

Hospitality:

The host authorities (National Organization for civil Registration) will provide local hospitality (accommodation, food, local transport) for two participants from each Member State, while the UNFPA office in Tehran, in coordination with the UNFPA country offices in the ECO Member States, will provide air ticket for those two participants from each ECO Member State. The

Member States are requested to kindly coordinate with UNFPA country office in their respective Capitals for provision of air tickets.

Registration and Identification Badges:

Participants are required to register at the Workshop venue. The identification badges will be issued to all registered delegates.

Participants are requested to receive their badges from the registration desk of the meeting within 08:00 – 08:30 on 6 November 2012.

Working Language of the Workshop

The Workshop will be conducted in English with simultaneous translation in Russian.

Foreign Exchange

The local banks and foreign currency exchange centers in Tehran provide foreign currency exchange service. Foreign exchange facilities are available at the airport as well.

Weather and Clothing

The average temperature ranges from **7 to 27 (average 15)** Degrees Centigrade in November. All female participants are kindly requested to observe appropriate Islamic dress code.

Electricity voltage

The voltage for all electric appliances used in the Islamic Republic of Iran is 220 Volts.

Contact persons in National Organization for Civil Registration (NOCR)

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List of the Embassies of the ECO Member States-Tehran

No	Member States	Tel No.	Fax No.
1	Islamic Republic of AFGHANISTAN	88 73 50 40	88 73 56 00
2	Republic of AZERBAIJAN	22 563146-7 22 554255 22559553	22 558183
3	Ministry of Foreign Affairs, MFA/ECO Affairs Islamic Republic of IRAN	611 54 717	6115 5702
4	Republic of KAZAKHSTAN	22 56 59 33-4	22 54 64 00
5	KYRGYZ Republic	22 83 03 54	22 28 17 20
6	Islamic Republic of PAKISTAN	66 94 48 88 66 94 13 88 66 94 48 90	66 94 48 98
7	Republic of TAJIKISTAN	22 29 95 84	22 29 16 07 22 80 92 99
8	Republic of TURKEY	35 95 11 00	33 11 79 28
9	TURKMENISTAN	22 20 67 31 22 20 63 06 22 21 57 91	22 20 67 32
10	Republic of UZBEKISTAN	22 29 97 80 22 83 20 71	22 29 91 58